

## HOURLY JOB DESCRIPTION

<b>Job Title:</b>	<b>Machinist</b>	<b>Exempt Status: Non Exempt</b>
<b>Department:</b>	<b>Fabrication Shop</b>	<b>Created: 6-18-2025</b>
<b>Reports to:</b>	<b>Production Supervisor</b>	<b>Direct Reports: N/A</b>

### **Job Summary:**

This is an hourly non-exempt position reporting to the Production Supervisor. We are seeking a skilled and reliable Machinist to join our team. This position is responsible for operating and maintaining a variety of metalworking machines, which include Mazak CNC lathe and vertical milling machines, manual engine lathe, mill, and saws, as well as other machines used in the metal fabrication process. The ideal candidate will have experience in both CNC and manual machining processes and be committed to producing high-quality work with attention to detail and safety. This role requires a strong understanding of machinery, technical blueprints, problem solving skills, and safety protocols to ensure high-quality output and efficient production.

### **Duties and Responsibilities:**

- Set up, program, and operate Mazak CNC lathe and CNC mill equipment.
- Operate manual machines including engine lathe, mill, saws, drill presses, roller, and brake press.
- Interpret Blueprints: Read and interpret technical drawings, schematics, and CAD designs to ensure parts are made to specifications.
- Quality Control: Inspect finished parts for accuracy, quality, and adherence to tolerances, making adjustments as needed.
- Monitor and Troubleshoot: Observe machine operations to detect malfunctions, perform minor maintenance, and report issues to maintenance team.
- Safety Compliance: Follow all workplace safety guidelines, including wearing appropriate personal protective equipment (PPE) and ensuring a clean, hazard-free work area.
- Inventory Management: Keep track of materials, tools, and equipment to ensure sufficient supply and readiness for production.
- Collaborate: Work closely with team members, engineers, and supervisors to ensure project goals are met efficiently.
- Read and complete work orders
- Maintain a clean and safe work area; follow all company safety protocols.
- Represent RBraun Inc., in a professional manner at all times
- Miscellaneous duties as assigned by management

### **Education / Training / Experience Required:**

- High school diploma or equivalent; technical school training with prior experience in metal fabrication or machine operation preferred.
- 3+ years of experience operating CNC and manual machines, including Mazak controls.
- Must be able to read, write and speak English.
- Must be able to lift at least 75 pounds.
- Must be familiar with common material handling equipment and be a licensed forklift truck operator. (will train candidate on forklift operation to acquire certification)
- Ability to work independently as well as in a team environment required.
- Excellent communication skills required.
- Computer Skills: Basic knowledge of CNC programming is advantageous.

**Physical Demands:**

	Amount of Time			
	None	Up to 1/3	1/3 – 2/3	2/3 or more
Stand				X
Walk				X
Sit				X
Use of hands and/or fingers to handle or touch				X
Stoop, kneel, crouch, squat, crawl or bend				X
Use of foot/feet to operate machine				X
Reaching				X
Twisting				X
Push/Pulling				X
Repetitive motions with hands				X

	Amount of Time			
	None	Up to 1/3	1/3 to 2/3	2/3 or more
Up to 25 pounds		X		
Up to 50 pounds		X		
Up to 75 pounds			X	

Describe the specific job duties that require the physical demands selected above (The distance the material is carried, how high the material is lifted, etc.).

**Pick up incoming/outgoing/store materials, using proper lifting techniques, up to waist level, up to 75 pounds, carry up to 30 feet.**

**Tools and Equipment:**

	Amount of Time			
	None	Up to 1/3	1/3 to 2/3	2/3 or more

<b>Forklift</b>		<b>X</b>		
<b>Overhead/Jib Crane</b>		<b>X</b>		
<b>Ladders</b>		<b>X</b>		

**Work Environment:**

	Amount of Time			
	None	Up to 1/3	1/3 to 2/3	2/3 or more
<b>Wet conditions</b>		<b>X</b>		
<b>Work in high places (over 4 ft.)</b>		<b>X</b>		
<b>Toxic or caustic chemicals</b>	<b>X</b>			
<b>Outdoor weather conditions</b>		<b>X</b>		
<b>Exposure to construction/agriculture environmental factors such as dust, grease, airborne particles and associated odors</b>		<b>X</b>		

**Noise Level:**

\_\_\_\_\_ Very Quiet (Examples: Forest trail, isolation booth for hearing test)  
 \_\_\_\_\_ Quiet (Examples: library, private office)  
 \_\_\_\_\_ Moderate Noise (Examples: business office with typewriters and/or computer printers, light traffic)  
  **X**   Loud Noise (Example: normal shop conditions)  
 \_\_\_\_\_ Very Loud Noise (Examples: Jack hammer work, metal can manufacturing department)

Describe the specific job duties that are affected by the environmental conditions selected above.

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**Protective Clothing/Equipment Required:**

**May wear an RBraunInc uniform or clothing that has the RBraunInc logo. Safety toed shoes (steel/composite). Additional PPE as required.**

Approved by:  
Name:

Title:

Signature:

Date:

**Acknowledgement:**

I have read and understand this job description and believe it to be accurate and complete. I also understand that management retain the right to change this job description at any time, to keep it representative of this functional position.

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RBraun Inc., Management

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Date

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RBraun Inc., Employee

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Date